



FREE ARCHIVING 30 DAY ROLLING RETENTION



GREAT NEWS!

Have Continual Historical Access to Your Company's Last 30 Days of CONNECT Voice Call Recordings, Video Meetings & Chats for all UNIVERGE BLUE CONNECT licences!

WHY YOU SHOULD BE USING IT

Your organization's communication data has a lot of valuable knowledge, intellectual property and insights. With Archiving, you can automatically preserve, search, and retrieve your critical business calls, chats or video meetings for productivity, legal or compliance reasons.

With Archiving you can:

- Easily access information for dispute resolutions
- Leverage historic information for training & coaching, plus knowledge management
- Enable compliance & satisfy regulatory requirements
- Support litigation, investigations or eDiscovery needs

Free 30-day rolling archiving retains communication data for 30 days*.

For longer retention periods, upgrade to one of our 1-year to 10-year plans.



HOW TO ENABLE... IT'S SIMPLE

- 1 Go to the Subscription page:**
 - Select 'Archiving' tab
 - Select 'Archiving: 30 Days Retention' option
- 2 Go to the Archiving page:**
 - Select 'Enable Archiving' link
 - Wait for a few minutes for the archiving provisioning process to complete
- 3 Access the Archive Portal:**
 - Click on the 'Archiving Portal' (blue) button
 - Archiving platform will pop up for use & configuration

* www.univergeblue.com/uk/cloud-services/archive/30-day-archiving